

Reviewed by: MSB
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**SALARY BOARD MINUTES
SEPTEMBER 8, 2020**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene	Amie Wood-Wessell, Human Services
Commissioner Michael Dulaney	Luke Kauffman, Two Mile Run County Park
Commissioner Albert Abramovic	Jason Ruggiero, Planning
Sabrina Backer, Chief Clerk	Rich Ruditis, Airport
Jamie Kirkwood, Admin. Asst.	Sydney Herdle, Titusville Herald
Richard Winkler, Solicitor	Kara O'Neil, The Derrick
Deborah Sharpe, Treasurer	Tim Geibel, CATA
Diona Brick, Fiscal	
Justin Wolfe, Human Resources	
Pastor Darrell Greenwalt, Christ United Methodist Church, Franklin	

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board Meeting. The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:33 p.m.

APPROVAL OF THE MINUTES FROM THE AUGUST 11, 2020 MEETING:

Commissioner Dulaney made a motion to approve the minutes from the August 11, 2020 meeting, seconded by Deborah Sharpe, Treasurer, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Mr. Wolfe presented the Salary Board agenda for approval:

DEPARTMENT #310 COURT SUPERVISION

ABOLISH

Administrative Assistant II
Full-Time
Non-Exempt Pay Grade 5
Effective: 08/24/20

CREATE

Administrative Assistant III
Full-Time
Non-Exempt Pay Grade 6
Effective: 08/24/20

DEPARTMENT #325 911 CENTER

ABOLISH

Telecommunicator II
Full Time
Non-Exempt Pay Grade 5
Effective: 08/19/20

CREATE

Telecommunicator I
Full-Time
Non-Exempt Pay Grade 3
Effective: 08/19/20

DEPARTMENT #605 COUNTY PARK

EXTENSION OF TEMPORARY POSITION

Department Clerk Intern
Temporary Full-Time
Non-Exempt Hourly Pay Grade 1
Effective: 08/30/20
Note: Temporary seasonal position extended through 09/26/20.

Commissioner Abramovic made a motion to approve the above Salary Board Agenda items, seconded by Deborah Sharpe, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:38 p.m. upon a motion by Commissioner Dulaney and a second by Deborah Sharpe, Treasurer, aye all.

Respectfully submitted,


Jamie L. Kirkwood
Administrative Assistant